

DEER LAKE MASTER PROPERTY OWNERS ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
August 24, 2022

1. **Call to Order:** George Boyer called the meeting to order at 8:40 p.m. Present were George Boyer, Karen Martin, and Charley Kelly. Also present were Pat Schoo, CAM, and Joann Van Tine from Schoo Management. Guest attendee: Terry DiRutigliano, Director/Treasurer, Cypress Walk Neighborhood Association.
2. **Approval of the Minutes:** None
3. **President's Report:** Nothing to report
4. **New Business:**
 - a. **Storm Water Management System Maintenance:** The storm water management system is owned by the Master Association but the Homeowners Association (HOA) is responsible for the maintenance of the system. Part of the system drains into the Preserve and the Preserve drains into the 6 Mile Cypress swale.
 - b. **Draft Budget for 2023:** Within the budget the assessments are 73%/27% split between the Master and Cypress Walk Neighborhood Association. There are no reserves in the Master budget. George Boyer motioned to adopt the 2023 draft budget as proposed. Karen Martin seconded the motion. **Motion passed 3-0.**
 - c. **2023 Master POA Board Seat Election process approval:** Two member positions will expire in January and there will be an election by the HOA Board members to fill the positions. George Boyer made a motion to adopt the Board seat election process the same way as in prior years for 2023. Karen Martin seconded the motion. **Motion passed 3-0.**
 - d. **2023 Final Budget Approval Meeting to Be Scheduled for Nov. 30, 2022 and a Letter of Notice to Members:** George Boyer made a motion to send out the Final Budget Notice Letter as written (attached) to homeowners. Second by Karen Martin. Motion passed 3-0.
5. **Community Input:** None

Adjournment: With no further business to discuss, George Boyer made a motion to adjourn the meeting and Karen Martin seconded the motion. **Motion passed 3-0.** The meeting adjourned at 8:58 p.m.

Respectfully submitted,

Joann Van Tine, Administrative Assistant

Schoo Association Management