

DEER LAKE HOMEOWNERS ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
March 23, 2023

1. **Call to Order and Quorum of the Board Established:** George Boyer called the meeting to order at **11:00 a.m.** The meeting notice, including the agenda to discuss new roof tile proposal with Elias Brothers Roofing was posted on the clubhouse meeting notice board located at the entrance to the clubhouse. Present was a quorum of Board Members, including George Boyer, Steve Kowalski, Bill Snodgrass. Present at this meeting was Brian Hammer Meister, Business Development Manager for Elias Brothers Roofing. Also present was School Association Management representative Pat Schoo.
2. **Agenda Item Elias Roofing Quote -**
Brian provided Board Members with a revised Proposal Package of information.
Boyer reviewed the prior proposal details and provided questions regarding what each element of the roof tile replacement proposal included and what it did not include.
3. **A review of the exterior of the clubhouse eaves was conducted**
The replacement of the gutters, the drip edge and tile riser is required by the association. Brian has included in the estimate everything but the gutter and downspout replacement cost.
4. **After Brian left, the Board discussed the next steps**
George discussed the fact that out of the five roof proposals received to date, Elias Brothers proposal was the best of them. The second best company was not large or experienced enough to give us confidence that it would get done properly. They also provided a longer lead time than the Elias Brothers proposal.
 - A. A motion by George Boyer was made to approve moving forward in having the contract examine by the Association attorney and that we would obtain costs for the gutters and downspouts from Elias Brothers. We also present the contract for approval by the full Board at the April 5th meeting for approval. There was no additional discussion and the Motion was Seconded by Bill, the Motion was Approved and carried unanimously by all present Board members.

Adjournment: With no further business to discuss, George made a motion to adjourn the meeting and Bill seconded the motion. The meeting adjourned at 12:00 Noon.

Respectfully submitted,

George Boyer **President**